CABINET - 9TH MARCH 2023

Report of the Head of Transformation, Strategy and Performance Lead Member: Councillor Barkley

Part A

STRATEGIC RISK REGISTER 2023/24

Purpose of Report

The report proposes an updated Strategic Risk Register for approval.

Recommendations

- 1. That the draft Strategic Risk Register for 2023/24 as set out in the Appendix to this report is adopted, and that the Audit Committee monitor progress against those risks on the register by receiving quarterly monitoring reports.
- 2. That authority is delegated to the Chief Executive to make amendments to the Stratgic Risk Register where required, in consultation with the relevant risk owner and Lead Member.

Reasons

- 1. To ensure that the most significant risks to the Council achieving its objectives are identified and actively managed.
- 2. To ensure that the Strategic Risk Register is kept up to date and relevant

Policy Justification and Previous Decisions

Sound risk management arrangements that are embedded and applied consistently throughout the Council will support the achievement of Corporate Strategy objectives by ensuring that resources and activity are concentrated on the areas of greatest risk.

The maintaining and monitoring of the Strategic Risk Register will support the delivery of the Council's corporate goals in ensuring that the identified risks are appropriately managed.

Implementation Timetable including Future Decisions and Scrutiny

If approved, the Strategic Risk Register will come into effect for the financial year 2023/24.

Cabinet will continue to receive an annual risk management report which will include the proposed Strategic Risk Register for the forthcoming year, and the risk register will be monitored on a quarterly basis by the Audit Committee.

Report Implications

The following implications have been identified for this report.

Financial Implications

There are no financial implications associated with these decisions.

Risk Management

The risks associated with the decision Cabinet is asked to make and proposed actions to mitigate those risks are set out in the table below.

Risk Identified	Likelihood	Impact	Overall Risk	Risk Management Actions Planned
A significant Strategic Risk has not been identified and therefore may not be appropriately managed.	Unlikely (2)	Serious (3)	Moderate (6)	The register has been reviewed following an internal audit of Corporate Risk
Risks may have been wrongly assessed resulting in insufficient risk management actions being taken.	Unlikely (2)	Serious (3)	Moderate (6)	The risk register will be reviewed, and updated if necessary, on a quarterly basis. The risks will also be added to the software system Pentana

Key Decision: No

Background Papers:

Audit Committee Report, 31st January 2023 Audit Committee Report, 8th November 2022 Audit Committee Report, 12th July 2022 Audit Committee Report, 4th May 2022

Cabinet Report, 10th March 2022

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Background

- 1. Cabinet approved the 2022/23 Strategic Risk Register in March 2022 and it has been monitored on a quarterly basis by the Audit Committee.
- 2. During this period the Audit Committee have overseen all updates to the Strategic Risk Register these include additions and deletions and any updated actions and mitigating activity.
- 3. Since the approval by Cabinet of the 2022/23 Strategic Risk Register, one new risk has been added. This relates to the supply of housing and is outlined below;

RISK		OWNER
SR11	Risk that there is an inability to meet increased housing demand arising from inflationary pressures, and asylum and refugee dispersal, in the context of constrained supply of public and private rented sector housing resources, leading to increased homelessness and associated costs, services unable to meet demand, and consequential reputational damage.	Chief Executive

- 4. The proposed updated Strategic Risk Register for 2023/24 has been produced following consultation with the Senior and Corporate Leadership Teams and is presented to Cabinet for approval.
- 5. The complete Strategic Risk Register is included as an appendix to this report. An overview of the 11 risks is outlined below;

SR1	Business Continuity
SR2	Emergency Planning for Civil Contingencies
SR3	Finance
SR4	Staffing and workforce
SR5	Governance
SR6	Partnerships
SR7	Data sharing and security
SR8	Communication
SR9	Climate Change
SR10	Legislation and External Factors
SR11	Supply of Housing

6. In reviewing the risk register it should be noted that the inherent risk shown in the first risk matrix is the risk that the Council would bear if *no* actions were taken to mitigate the risk. In the vast majority of cases the Council is able to operate risk mitigation processes which results in the residual risk shown in the second risk matrix. It is this latter score which represents the current assessment of strategic risks faced by the Council.

- 7. At an officer level the Strategic Risk Register will continue to be monitored and reviewed by the Risk Management Group which includes all members of the Senior and Corporate Leadership Teams and meets quarterly.
- 8. The Audit Committee will oversee the Strategic Risk Register during the year.

Appendix

Strategic Risk Register 2023/24



Strategic Risk Register OVERVIEW

	RISK	OWNER	INH	IERENT R	ISK	RESIDUAL RISK			
	KION	OWNER	Likelihood	Impact	Total	Likelihood	Impact	Total	
SI	Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Director of Finance, Governance and Contracts	3	4	12	3	3	9	
SI	Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Chief Executive	4	4	16	3	3	9	
SI	Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Director of Finance, Governance and Contracts	3	3	9	2	3	6	
SI	Risk that the Council does not attract suitable or capable staff or resources or there is a high sickness level or there are capacity issues from contractors and suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Chief Executive	3	3	9	3	2	6	
SI	Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal	Chief Executive	2	3	6	2	2	4	



	RISK	OWNER	INH	ERENT R	ISK	RESIDUAL RISK			
		OWNLK	Likelihood	Impact	Total	Likelihood	Impact	Total	
	process leading to service delivery issues and/or reputation damage and/or criminal charges								
SR6	Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Chief Executive	2	2	4	1	2	2	
SR7	Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber-attacks resulting in service disruption or data loss or damage	Director of Finance, Governance and Contracts	3	3	9	2	3	6	
SR8	Risk that the Council does not establish effective strategic communication arrangements leading in the public not being informed about Council activity resulting in reputational damage	Chief Executive	3	3	9	2	3	6	
SR9	Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Chief Executive	2	3	6	2	2	4	
SR10	Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Bill) resulting in service delivery issues and/or reputational damage	Chief Executive	3	4	12	3	3	9	
SR11	Risk that there is an inability to meet increased housing demand arising from inflationary pressures, and asylum and	Chief Executive	3	4	12	3	3	9	



RISK	OWNER	INF	IERENT R	ISK	RESIDUAL RISK		
Nijk	OWNER	Likelihood	Impact	Total	Likelihood	Impact	Total
refugee dispersal, in the context of							
constrained supply of public and private	te						
rented sector housing resources, leadi	ing to						
increased homelessness and associat							
costs, services unable to meet demand	d. and						
consequential reputational damage.							



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel
SR1-Business Continuity Risk that there is a lack of adequate business continuity and recovery arrangements, leading to major internal and/or external disruption to services in the event of an incident (i.e. major ICT fail, fire etc), resulting in injury and/or loss of life and/or reputation	Strategic	 Inability to deliver key/critical services e.g.benefits, refuse collection, homelessness applications, emergency repairs. Reduction in access channels available to residents / customers i.e. contact centre, customer services, telephony 	Doo likelihood likelih	Pin pood Impact	Remains the same
Current Treatments and Controls	IT DisasterWebsite hosOff-site dataStand-by geCloud base	ontinuity Planning Recovery Plan sted externally a back-up arrangements enerator for ICS building and back d telephony infrastructure y planning for failure of major cont		hfields site	
Risk Owner	Director of Fin	ance, Governance and Contracts			
Planned Future Actions and Responsible Officer(s).	early 2023 Link to work re Update Busine	wer outage) session at CLT in egarding concurrent incidents ess Continuity Plans	Responsible Officer: Head of Governance HR Head of Transformati Strategy and Perform	ion,	



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel
SR2-Civil Contingencies Risk that there is a lack of robust civil contingency arrangements established leading to a failure to respond appropriately to a major incident (e.g. flooding, terrorism etc) resulting in injury and/or loss of life	Strategic	 Inability to respond to affected peoples' basic needs (food, shelter etc) Adverse effect on the local economy Major reputational damage and loss of public confidence Extending the recovery phase longer than necessary Dealing with the COVID pandemic will have a negative effect on the management of concurrent incidents 	Tikelihood Impact	Impact	Remains the same
Current Treatments and Controls	 Appropriate el Regular testin Training and a 24/7 call-out a Participation il 	n the Local Resilience Partnership mergency and incident planning in g and exercising of emergency play wareness for relevant staff arrangements for senior managers on county-wide Events Safety Groundically undertaken within current	n place ans s (SLT / CLT) up (SAG)	,	
Risk Owner	Chief Executive				
Planned Future Actions and Responsible Officer(s).	Description:		Responsible Office	er: Target Date	<u>5</u> :



Risk Code and Title	Primary Risk Type	Potential Consequences	Inherent Risk Matrix	Residual (Current) Risk Matrix	Direction of Travel
Risk that there is a lack of external funding and/or income generated leading to a reduction in the financial resources available for service provision and/or to fund corporate objectives resulting in not being able to delivery services or being financially solvent	Strategic	 Inability to meet demand for services Inability to meet statutory duties Ceasing or reducing some services 	Pikelihood Birthood B	Pin pood Impact	Direction of Travel increased due to impact of the revenue from the Town Hall and Car Parks
Current Treatments and Controls	Treasury MaBudget andMaintenanceMonitor, corMonitor theActive work	uction and monitoring of Medium T anagement Strategy revenue monitoring processes e of reserves at specified required lasider and respond to government primplications of the COVID pandem around Supported Living costs ent of Structural Deficit Group	evels proposals affecting bud	gets and/or income	
Risk Owner	Director of Fina	ance, Governance and Contracts			
Planned Future Actions and Responsible Officer(s).	<u>Description</u> : Monitor inflatio	nary pressures	Responsible Officer: Strategic Director - Commercial Development, Asset and Leisure	Target Date: May 2023	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		lual (Current) isk Matrix	Direction of Travel
SR4 – Staffing Risk that the Council does not attract suitable or capable staff or resources or there is a high sickness level or there are capacity issues from contractors and suppliers leading to a high number of vacancies or staff available resulting in poor service provision	Strategic	Inability to meet demiservices Inability to meet statuduties Ceasing or reducing services		Impact	Likelihood	6 Impact	Remains the same
Current Treatments and Controls	Seeking gui Councils NeMarketing the Local Gover	ng with other Districts dance from established etwork and Logal Govern ne Council / Local Autho rnment Pay Award – has ent of Workforce Board a	nment Asso rity s been alloo	ciation – especially r cated	elating t		
Risk Owner	Chief Executiv	e					
Planned Future Actions and Responsible Officer(s).		of Recruitment ncy staff and where ted		ole Officer: ransformation, Strate rmance	egy	Target Date: May 2023 July 2022	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel
Risk that the Council does not follow its own governance procedures leading to failure to deliver services and/or value for money and/or it can be challenged through a legal process leading to service delivery issues and/or reputation damage and/or criminal charges	Strategic	Financial damage Reputational damage Not complying with legislation		Impact	Likelihood	Impact	Remains the same
Current Treatments and Controls	 Annual review of the constitution Ensure that the Council's processes address the governance requirements Established governance arrangements for Risk Management, Performance Management, Projects and Programme Management Modern.gov – good democratic governance Annual governance statement Internal audit programme External Audit process 						rojects and
Risk Owner	Chief Executiv	e					
Planned Future Actions and Responsible Officer(s).	Description: Roll out of the	Modern.gov software	Responsib Head of G	ole Officer: overnance and HR		Target Date: April 2023	



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		lual (Current) isk Matrix	Direction of Travel
SR6 – Partnerships Risk that partnerships with key stakeholders are not developed or maintained leading to a failure to deliver shared outcomes and a lack of delivery to the public resulting in service delivery issues and/or reputational damage	Strategic	 Reputational Damage Lack of joined up wor Damage to relationsh with partners Assess the impact of lightbulb project revie 	king ips the	Pooling 4 Impact	Likelihood	2 Impact	Remans the same
Current Treatments and Controls	 Up to date co Six monthly p Community S Consider Par Maintian rela Strategic Par 	with key organisations wontact details within partroarish clerk meetings Safey Partnership Review thership Register tionships across Leicestoner reviews	ner organisa v er, Lecieste	ershire and Rutland		·	mes
Risk Owner	Chief Executiv	e					
Planned Future Actions and Responsible Officer(s).	Description:		Responsib	le Officer:		Target Date:	



Risk Code and Title	Primary Risk Type	Potential Conseque	nces	Inherent Risk Matrix	Residual (Cu Risk Matr	-	Direction of Travel	
SR7 – Data Security Risk that adequate data sharing and data security arrangements are not implemented leading to an increase in cyber- attacks resulting in service disruption or data loss or damage	Strategic	 Ineffective processes sharing data with other agencies / authorities leading to data breacht and the sharing to data breacht and the sharing to data breacht and the sharing loss of public confider. Potentially significant and the sharing processes a people possibly taking documents home. 	nes and noce fines the and	9 Impact	Tikelihood Impac	et	Direction of travel improved due to more robust treatments and controls	
Current Treatments and Controls	 Information sharing agreements in place with key agencies and authorities Annual IT health checks including penetration testing Data protection training and awareness for staff and councillors Data Protection Impact Assessment form developed and circulated IT security policies in place Policies are reviewed on a regular basis Information Security Group established with CLT Checking the location of data storage post Brexit – EU / UK Cyber Security insurance procured Increased move to the Cloud Review CPNI Information 							
Risk Owner	Director of Finance, Governance and Contracts							
Planned Future Actions and Responsible Officer(s).	Description: Procure and mobilise document management system in Housing – to be rolled out across the authority Responsible Officer: ICS Manager April 2023							
	Cyber Securin Manager	yber Securing qualification by ICS lanager July 2023						



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		lual (Current) isk Matrix	Direction of Travel	
SR8 – Communication Risk that the Council does not establish effective strategic communication arrangements leading to the public not being informed about Council activity resulting in reputational damage	Strategic	 Reputational damage Adverse social media coverage Damage to relationsh with partners Damage to staff mora 	nips	Ping Ping Ping Ping Ping Ping Ping Ping	Likelihood	6 Impact	Remains the same	
Current Treatments and Controls	 Adequately staffed and experienced corporate communications team Communications Strategy and Plan in place Regular monitoring of all media sources Continue to expand social media use and reach 'Horizon scanning' for potential communication issues at each Corporate Leadership Team meeting and as part of the Corporate Delivery Plan setting Joint working with partners incldign LRF Comms Cells Montitor the effectiveness of communications channels and posts 							
Risk Owner	Chief Executive							
Planned Future Actions and Responsible Officer(s).				nsible Officer: Target Date: unications Manager March 2023				



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		ual (Current) sk Matrix	Direction of Travel	
SR9 – Climate Change Risk that the Council does not lead by example and manage the ongoing impact of climate change leading to a lower than anticipated reduction in carbon output	Strategic	Reputational damage Environmental damage		Likelihood Planct	Likelihood	4 Impact	Remains the same	
Current Treatments and Controls	 Cabinet pledge regarding climate change Climate Change Action Plan Caring for the Environment as a Corporate Strategy Theme and associated actions Delivery of the new Strategy Climate Action Board established – now met 							
Risk Owner	Chief Executive							
Planned Future Actions and Responsible Officer(s).	Description: Completion of Action Plan	the Climate Change	Respons Director of Economi		Target Date: March 2023			



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		dual (Current) isk Matrix	Direction of Travel	
SR10 – External Factors Risk that new legislation or external factors cause negative financial or reputational impact on the Council leading to a reduction in service provision (i.e., Environment Act) resulting in service delivery issues and/or reputational damage	Strategic	Financial damage Reputational damage Not complying with legislation	÷	Pooquiley: Impact	Likelihood	9 Impact	Remains the same	
Current Treatments and Controls	 Monitoring legislation through Parliament Liaise with other Districts Reviewing and understand the financial implications Regular brieifings to Cabinet 							
Risk Owner	Chief Executive							
Planned Future Actions and Responsible Officer(s).	Description: Environment A Elections Bill –	act – monitoring	Head of and Env Regulat	sible Officer: f Contracts: Leisure, Wavironment / Head of cory and Community Sa		Target Date: Ongoing		
Officer(s).	Supported Acc programme leg Potential Plani	commodation gislation	Director	r of Customer Experiend f Planning	ce			



Risk Code and Title	Primary Risk Type	Potential Conseque	ences	Inherent Risk Matrix		lual (Current) isk Matrix	Direction of Travel	
SR11 – Housing Demand Inability to meet increased housing demand arising from inflationary pressures, and asylum and refugee dispersal, in the context of constrained supply of public and private rented sector housing resources, leading to increased homelessness and associated costs, services unable to meet demand, and consequential reputational damage.	Strategic	Financial damage Reputational damage		Impact Inpact	Likelihood	January 1 and 1 an	Initially established	
Current Treatments and Controls	 Acquisitions process for HRA property Work wth local lettings agents and landords to increase the supply of private rented sector accommodation Working with developers to provide housing through the planning system Council stock used a temporary accommodation Action plan in place to support faster re-let of HRA property 							
Risk Owner	Chief Executiv	re			ı			
Planned Future Actions and Responsible Officer(s).	developed.	ing Strategy to be et Management velopment.		<u>ible Officer:</u> of Housing and Wellbe	eing	<u>Target Date</u> : 2024 2022/23		